

Guidance for applicants who are self-employed.

FPSC, as part of its good Governance of the Charities funds, seeks to ensure that the funding awarded and allocated is being used appropriately by people working in the field where young people will benefit as a result.

Where applicants are employed, we seek confirmation of the manager (on behalf of the employing organisation) to confirm that the application is supported and appropriate to the applicant's role, the employing organisation and service, and is likely to be supporting in service use of the training, techniques and/or learning acquired.

The Trustees have become increasingly aware that we are now receiving applications from people in private and independent practice or in a sub-contracted arrangement as an independent practitioner. This raises the question of how the Trustees can gain the same level of governance assurance as that provided in other cases by that of the manager/employer.

The following are only available to applicants who are not employees of an organisation and/or are private, independent or owners of the employing organisation.

FPSC requires at least numbers 1, 2 and 3 (or 4 if 3 is not available) of the following documents. They must be provided by different people:

1. A reference from a professional colleague (ideally a state registered professional) providing witness to the application and individual meeting the published criteria. (\*requirement)
2. A statement by the individual of the appropriateness and applicability to their current and future work role declaring this in relation to the application and individual meeting the published criteria. (\*requirement)
3. A reference from a contract manager (or similar person responsible for commissioning a service from you) who has sufficient knowledge and experience of the applicant and their practice to provide witness to the application and individual meeting the published criteria. (\*\*preferable)
4. A reference of good character from a person of good standing in the community (as per those accepted for official applications such as Passports – e.g. a professional with a Masters or Doctorate qualification and a senior position in their employing organisation) able and willing to provide witness to the application and individual meeting the published criteria. (\*\*\*)optional)